



Dallimore Primary and Nursery School Two-Year-Olds Nursery - Admission Policy

Local Authority funded places

Eligibility has changed significantly for parents looking for childcare. From April 2024 the scheme extended to fund free childcare for working parents with 2 year old children (subsequently from 9 mths in September 2024) along with continuing to fund places for targeted disadvantaged children.

In order to improve the attainment and life chances of some of our most disadvantaged children and support working parents the Government provides funding places to eligible children. This is applicable to all 2 year olds whose family receives one of the following:

- Income Support
- income-based Jobseeker's Allowance (JSA)
- income-related Employment and Support Allowance (ESA)
- Universal Credit, and your household income is £15,400 a year or less after tax, not including benefit payments
- child tax credits, and your household income is £16,190 a year or less before tax
- the guaranteed element of Pension Credit
- the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)

2-year-olds can also get free childcare if they:

- are looked after by a local authority
- have a statement of special education needs (SEN) or an education, health and care (EHC) plan
- get Disability Living Allowance
- have left care under an adoption order, special guardianship order or a child arrangements order

At Dallimore we offer free 15 hr places to eligible 2 yr old children in our Nursery based on Dfe's criteria and accessed by a Childcare choices code. This is passed to the Office who will then be able to assess if there is a place available.

We operate 2 types of sessions for 15 hrs funded places – 5 x mornings or 5 x afternoon place. We also have a limited number of paid for places which ‘top up’ our funded places and can be for any number of sessions depending on availability.

Where there is a waiting list, priority will be given by the Governors to admission applications as ordered here:

1. Children who are 'Looked after' in accordance with section 22 of the Children Act 1989.
2. Children who are on the Child Protection Register and live in the normal area served by the school.
3. Children who are both living in the normal catchment area of the school and have siblings of compulsory school age attending the school at the time of admission.
4. Children who are the subject of a statutory assessment or a statement of special educational needs and live in the normal area served by the school.
5. Children where there is outside agency involvement and live in the normal area served by the school.
6. Children from the normal area of the school in date of birth order.
7. Children from the wider area of the school in date of birth order who have siblings attending school at the time of admission.
8. Children from the wider area of the school in date of birth order.

N.B. Children who attend the Two year old Nursery do not have an automatic place in the Reception classes at Dallimore Primary and Nursery School and should apply through Derbyshire County Council central admissions.

Fee paying

Whilst the 2 year nursery is primarily for children who are eligible for the 2 year funded places, we recognise that there may be some families who may not be eligible for the funding but would benefit from the offer of local child care.

Places will be offered to fee paying parents if there are surplus places and staffing ratios are not compromised.

The administration and procedures for payment are detailed in the 'Charging policy statement'



Dallimore Primary and Nursery School Two-Year-Olds Nursery General Policy

At Dallimore Primary and Nursery school we aim to provide the highest quality education and care for all our children. We offer a warm welcome to each individual child and their family and provide a caring environment in which all children can learn and develop as they play.

The Nursery will allow a settling in period for the child to build relationships with their Key Worker and other practitioners to build up a good knowledge of the child's development, abilities and interests before assessing alongside the non-statutory framework of Development Matters which will occur between four to six weeks after the child has started. The Non-Statutory Framework for the Early Years Foundation Stage Curriculum states that parents and carers must be supplied with a short written summary of their child's development (2 year progress check) in the three prime areas of learning and development of the EYFS. The prime areas are Personal, Social and Emotional Development, Communication and Language and Physical Development. This needs to be completed when the child is aged between 24-36 months and is usually completed by the time the child is two and a half years old; or has been at the nursery for a term.

The aims of the progress check are to:

- Review a child's development in the three prime areas of the EYFS.
- Share this information with parents at an agreed time to ensure they have a clear picture of their child's development.
- Enable staff to understand the child's needs and plan activities and experiences to meet their needs in the Nursery.
- Enable parents to understand the child's needs and enhance development at home, with support from the Nursery staff.
- Record areas where the child is progressing well and identify any areas where progress is below Age Related Expectations.
- Discuss the actions that the Nursery will take to address any developmental concerns (including working with other professionals where appropriate).

The progress check will:

- Be completed by a practitioner who knows the child well and works directly with them in the Nursery – this will normally be the Lead practitioner in conjunction with the child's Key Person.
- Include ongoing observational assessments carried out as part of everyday practice in the setting.
- Be based on skills, knowledge, understanding and behaviour that the child demonstrates consistently and independently.
- Take account of the views of other practitioners and, where relevant, other professionals working with the child.

The progress check will:

- Present a truthful yet sensitive reflection of what the child can do and their achievements.
- Identify areas where the child is progressing at a slower pace than expected.
- Recognise parents' knowledge of their child by incorporating their observations and comments and explain how their child's learning and development will be supported in the Nursery.

In the case of children who are attending more than one setting, the progress check will normally be carried out by the child's Key Worker at the setting where the child spends the greatest amount of time each week.



**Dallimore Primary and Nursery School
Two Year Olds Nursery – Intimate Care Policy**

NAPPY CHANGING

Parents are asked to supply their own nappies and wipes. Creams can be applied with permission from parents. Children are checked regularly throughout the session and are changed as necessary by one of the members of staff that the children are comfortable with. When the children are ready, we work closely with parents to support their child to use the potty and toilet independently.

RECORD KEEPING

When children are changed, this is recorded with the date, time and reason for changing. Parents are informed at the end of the session.



Dallimore Primary and Nursery School Two Year Olds Nursery – Eat and Sleep Policy

This policy links to: The Early Years Foundation Stage DfE 2021 Statutory Framework, setting the standards for learning, development and care for children from birth to five.

IMPORTANT

We do not provide a sleep routine or designated sleep area due to the sessions only lasting 3 hours. However, if children fall asleep we are able to provide a mattress and blanket for the child. These are washed after every use. When a child falls to sleep, parents are informed and usually parents will come and collect their child.

COMFORT BLANKETS AND TOYS

Comfort blankets and toys are welcome for they bring reassurance to small children, especially when they are new to nursery.

PARENTS' WISHES

The preferences and wishes of parents are always valued and respected and staff work closely with them on a daily basis to ensure each child's individual needs are carefully met. Initially parents complete an "All About Me" booklet which provides practitioners with information about their child, such as likes, dislikes and interests.

SNACK

Children are provided with a healthy snack mid-session. All children are encouraged to sit at the table and participate in a 'family' snack time. Children are encouraged to drink from an open cup and eat independently. They are supported to make choices on their snack, use manners, using cutlery, conversing with others etc.

TOOTH BRUSHING

We are part of the Derbyshire Smile for Life tooth brushing scheme. After gaining permission from parents, we encourage children to brush their teeth after the mid-session snack. Toothbrushes and toothpastes are provided and cleaned regularly. Toothbrushes are changed every half term.



Dallimore Primary and Nursery School Two Year Olds Nursery – Risk Assessment Policy

The Nursery staff will carry out risk assessments on a daily basis, before the nursery opens at 8.45 am.

All staff are required to be vigilant throughout the nursery day, ensuring that the nursery is safe and secure for children, staff, and all visitors. If any risks are identified they must be dealt with instantly and reported on the risk forms and/ or to the office where the caretaker will be informed.

Any risks that are identified will be recorded on the Risk Assessment Sheet and any further course of action will be decided by the School Business Manager and caretaker. The risks that are identified will be made aware to all staff/ students/ volunteers and discussed on a daily basis.

All Nursery staff are responsible for monitoring and reporting risks and dealing with any concerns in conjunction with the School Health & Safety Officers.

Reviewed – May 2025

Next Review date – May 2028